



Norfolk County Pétanque Association

NORFOLK COUNTY PÉTANQUE ASSOCIATION CONSTITUTION

1. Title

1.1. The Association shall be called the NORFOLK COUNTY PÉTANQUE ASSOCIATION, hereinafter referred to as "The Association".

2. OBJECTIVES

2.1. To promote and foster the game of pétanque in Norfolk as an autonomous association.

2.2. To accept in principle the objectives and aims of the Pétanque England as the National body.

2.3. To adopt and enforce the official International Rules of Pétanque.

2.4. To promote and organise competitions.

2.5. To interpret difficult or doubtful questions of practice.

3. MEMBERSHIP

3.1. Membership of the Association shall be open to properly constituted clubs situated in Norfolk and their members.

3.2. Club Members registered with The Association are entitled to vote at the Annual General MEETING and at other General Meetings and to move and second nominations, propositions and amendments to the Constitution. Clubs have no rights in this respect.

3.3. A list of club members registered with the Association shall be maintained by club secretaries and made available to the Association Committee on request.

3.4. Honorary Life Membership may be granted at the discretion of the Association Committee.

4. MEMBERSHIP FEES

4.1. Fees shall be determined each year by the Committee and are payable by clubs prior to a specified date.

5. ADMINISTRATION

5.1. The Officers and Committee Members shall conduct the affairs of the Association.

5.2. The Committee may appoint sub-committees of members to deal with specific matters.

5.3. The Committee may fill any vacancy on the Committee from the membership until the next AGM

5.4. The quorum at Committee meetings shall be four, of whom at least two are Officers.

5.5. The Association shall open and maintain a bank account in the name of NORFOLK COUNTY PÉTANQUE ASSOCIATION at a bank to be decided by the Committee. Cheques to be signed by the Treasurer and either the Chairman or Secretary.

5.6. The Committee is empowered to adjudicate upon any dispute arising between clubs and between members. The subject of reference or appeal must be stated in writing and sent to the Secretary who will place the matter before the Committee.

6. OFFICERS

6.1. The Officers of the Association shall consist of the Chairman, Secretary, Treasurer and League Secretary.



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7. COMMITTEE

7.1. The Committee shall consist of the Officers together with the Club Secretary of every club affiliated to the Association. Each Club Secretary, in the event of being unable to attend a Committee Meeting, may designate a deputy to attend provided that person is a member of the Association.

8. ATTENDANCE AT COMMITTEE MEETINGS

8.1. Any Officer of The Association who is absent from three consecutive Committee Meetings without sufficient acceptable reason, or without making proper advance apologies for absence having received due notice of the dates and venues of the meetings, shall be deemed to have resigned from office.

9. ANNUAL GENERAL MEETING

9.1. The AGM shall be held not later than November each year. Financial accounts shall be made up to the end of September.

9.2. Business shall include:

- 9.2.1. Chairman's address.
- 9.2.2. Secretary's annual report.
- 9.2.3. League Secretary's report.
- 9.2.4. Treasurer's annual report and balance sheet.
- 9.2.5. Propositions duly signed and seconded
- 9.2.6. Proposed amendments to the constitution duly signed and seconded.
- 9.2.7. Election of Officers
- 9.2.8. Appointment of Auditor/s (non-member/s of the Committee)

9.3. Amendments to the constitution may be made with the consent of two-thirds of the members present at an AGM. The Secretary must receive nominations, propositions and amendments to the constitution, duly seconded, at least 28 days prior to the AGM. The quorum at the AGM shall be ten members.

10. EXTRAORDINARY GENERAL MEETINGS

10.1. The Chairman shall call an Extraordinary General Meeting at the request of either fifteen members or the Committee, made in writing to the Secretary and stating why such a meeting is required.

10.2. The quorum of an Extraordinary General Meeting shall be ten members.

10.3. Notifications to clubs of AGMs and Extraordinary General Meetings shall be made at least 42 days prior to the meeting.

11. DISSOLUTION

11.1. In the event of the dissolution of The Association, after all financial liabilities have been settled, any residue shall be distributed to member clubs on a pro rata basis per individual adult member registered with The Association